

## BASIC CLAIMS PROCESS

| # DAYS      | ACTION   | STATUTE/RULE                        |
|-------------|--|-------------------------------------|
| 4 days      | Employee reports injury in writing to employer   | §8-43-102(1)(a)                     |
| 10 days     | All injuries reported to carrier by employer   | §8-43-101, Rule 5-2(A)              |
| Immediately | Injuries that involve fatality reported to carrier and Division  | §8-43-101(1)                        |
| 10 days     | Injuries that involve lost time, permanent impairment, or occupational disease reported to carrier and Division  | §8-43-101(1), §8-43-103(1)          |
| 14 days     | Compensation paid at least once every two weeks  | §8-42-105(2)(a),<br>Rule 5-6(B)     |
| 20 days     | Admit or deny liability within 20 days after a report is, or should have been filed that involves lost time, permanency or a fatality  | §8-43-203(1),<br>Rule 5-2(C)        |
| 20 days     | If compensation is admitted, first installment of compensation paid within 20 days and immediately upon filing of admission  | §8-42-105(2),<br>§8-43-203(2)(b)(I) |
| Immediately | Admission filed with supporting documentation upon termination or reduction of compensation benefits   | §8-42-105,<br>Rule 5-5(C)           |
| 30 days     | Admission filed upon resumption or increase of compensation benefits   | Rule 5-5(C)                         |
| 30 days     | From date of mailing or delivery of report of whole-person medical impairment by authorized level II physician or a finding of no impairment, admission filed consistent with report or request a Division IME | §8-42-107(8),<br>Rule 5-5(E)        |
| 30 days     | From date of mailing or delivery of report of scheduled impairment by authorized level II physician or a finding of no impairment, admission filed consistent with report or set matter for hearing            | §8-42-107(2),<br>Rule 5-5(H)        |
| 30 days     | From date of the Final Admission, claimant files for Division IME to dispute MMI or whole person impairment (injuries after 7/1/91)  | §8-43-203(2)(b)(II)                 |
| 30 days     | From date of the Final Admission, claimant objects and sets ripe matters for hearing to dispute Final Admission (injuries on or after 8/5/98)  | §8-43-203(2)(b)(II)                 |
| 60 days     | From date of the Final Admission, claimant objects to Final Admission (injuries before 8/5/98)   | former §8-43-203(2)(b)              |
| 6 months    | If no activity for 6 months and claim is not closed by uncontested Final Admission or Order, carrier may petition to close claim   | Rule 7-1(B)                         |