

BASIC CLAIMS PROCESS

# DAYS	ACTION	STATUTE/RULE
4 days	Employee reports injury in writing to employer	□ 8-43-102(1)(a)
10 days	All injuries reported to carrier by employer	□ 8-43-101, Rule 5-2(A)
Immediately	Injuries that involve fatality reported to carrier and Division	□ 8-43-101(1)
10 days	Injuries that involve lost time, permanent impairment, or occupational disease reported to carrier and Division	□□ 8-43-101(1), 8-43-103(1)
14 days	Compensation paid at least once every two weeks	□8-42-105(2)(a), Rule 5-6(B)
20 days	Admit or deny liability within 20 days after a report is, or should have been filed that involves lost time, permanency or a fatality	□ 8-43-203(1), Rule 5-2(C)
20 days	If compensation is admitted, first installment of compensation paid within 20 days and immediately upon filing of admission	□□ 8-42-105(2), 8-43-203(2)(b)(I)
Immediately	Admission filed with supporting documentation upon termination or reduction of compensation benefits	□ 8-42-105, Rule 5-5(C)
30 days	Admission filed upon resumption or increase of compensation benefits	Rule 5-5(C)
30 days	From date of mailing or delivery of report of whole-person medical impairment by authorized level II physician or a finding of no impairment, admission filed consistent with report or request a Division IME	□ 8-42-107(8), Rule 5-5(E)
30 days	From date of mailing or delivery of report of scheduled impairment by authorized level II physician or a finding of no impairment, admission filed consistent with report or set matter for hearing	□ 8-42-107(2), Rule 5-5(H)
30 days	From date of the Final Admission, claimant files for Division IME to dispute MMI or whole person impairment (injuries after 7/1/91)	□ 8-43-203(2)(b)(II)
30 days	From date of the Final Admission, claimant objects and sets ripe matters for hearing to dispute Final Admission (injuries on or after 8/5/98)	□ 8-43-203(2)(b)(II)
60 days	From date of the Final Admission, claimant objects to Final Admission (injuries before 8/5/98)	former □ 8-43-203(2)(b)
6 months	If no activity for 6 months and claim is not closed by uncontested Final Admission or Order, carrier may petition to close claim	Rule 7-1(B)